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Description automatically generated

**Participant and Facilitator Biographies Form** *[to insert into Google or Microsoft Form]*

This form will be used to capture participant and facilitator biographies and photos for the [INSERT I-LEAD] place in [City, Country] from [Dates]. Please keep your biography sketches brief, 80-100 words. You will have the option to copy/paste text into the form or upload a file. You may also e-mail your biography and photo to [Insert contact name and email]. Thank you!

**Full Name:\***

*[Short answer text]*

**Email address:\***

*[Short answer text]*

**Institution:\***

*[Short answer text]*

**Role:\***

*[Short answer text]*

**Are you a participant or facilitator/speaker?\***

[ ] Participant

[ ] Facilitator/speaker

**For the following options, you may copy/paste your biography into the text field *or* upload a word doc/PDF. If you wish, please upload a photo of your headshot as well.**

**Please input your biography here (~100 words)**

*[Long answer text]*

**Upload a Word doc/PDF of your biography**

*[Add file]*

**Please upload a photo of your headshot if not already included in the above options**

*[Add file]*